



The Adrian H. Wallace Barber Academy
3822 N 9th Ave
Pensacola, FL 32503
850-692-9298

2019 ANNUAL CAMPUS SECURITY REPORT

INTRODUCTION

The Adrian H. Wallace Barber Academy is committed to providing students with a safe environment in which to learn and to keep students and the community well-informed about campus security. In 1990, Congress enacted the Crime Awareness and Campus Security Act. This act required all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998 and 2000. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (hereinafter Clery Act) in memory of a student who was slain in her dorm room in 1986. To that end, and in accordance with the Clery Act, this institution collects campus crime statistics and prepares a report for distribution to all students, employees and applicants for enrollment or employment. It is hoped that the institution's comprehensive policy will help combat violence in the workplace and on campus.

The Adrian H. Wallace Barber Academy will distribute the report by posting it on the school's website and will provide a notice by October 1 that includes a statement of the report's availability, the exact electronic address, a brief description of the report's contents, and a statement that the school will provide a paper copy upon request.

PROCEDURE FOR DISCLOSURE OF CRIME STATISTICS

The school owner is responsible for collecting all crime reports from personnel, students, other persons and local law enforcement agencies surrounding the school for inclusion in this annual security report. A formal police report or investigation is not necessary in order for a reported crime to be included in the crime statistics section of the Report. All crimes reported in any calendar year will be included in the crime statistics included in the Report for that calendar year, regardless of the calendar year in which the crime actually occurred. The crime statistics included in the Report are obtained from reports of crimes occurring for three discrete categories: campus, non-campus buildings or property, and public property.

Campus means any building or property owned or controlled by a school within the same reasonably contiguous geographic area used by the school in direct support of or in a manner related to its educational purposes or property within the same reasonably contiguous area that is owned by the school but controlled by another person, frequently used by students, and supports the school's purposes.

Our campus includes the facility located at 3822 N 9th Ave, Pensacola, FL 32503.

Non-campus building or property means any building or property owned or controlled by a student organization officially recognized by the school; and any building or property (other than a branch campus) owned or controlled by the school, that is not within the same reasonable contiguous area, is used in direct support of or in relation to the institutions educational purpose, and is frequently used by the students. Note: There are no buildings or properties owned or controlled by campus student organizations which are recognized by this institution. Also, there is no building or property owned or controlled by the school that is not within the same reasonable contiguous area.

Public Property means all public property including thoroughfares, streets, sidewalks, and parking facilities that is within the same campus or immediately adjacent to and accessible from the campus. This does not include, for example, highways that are adjacent to the campus, but that are separated from the campus by a fence or other man-made barrier. Statistics concerning the number of arrests for on-campus crimes of criminal homicide [including (1) murder and non-negligent manslaughter; (2) negligent manslaughter], sex offenses, including: forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, violations of liquor laws, drug abuse, weapons possession, hate crimes and all other crime categories as outlined by the Clery Act that occurred during the preceding three calendar years are listed at the end of this report.

Note: The Adrian H. Wallace Barber Academy does not have dormitories or other residential facilities for students on campus or any non-campus buildings or property.

REPORTING CRIMINAL ACTIVITY AND EMERGENCIES

Any emergency involving a threat to life or property should be immediately reported to **9-1-1**. This event should then be reported to a school administrator. Non-emergencies should also be reported to a school administrator as soon as possible. All individuals are also encouraged to promptly report all crimes to the appropriate law enforcement agencies. The school administrator will report all known criminal offenses (if not previously reported) to local law enforcement authorities upon receiving the report or upon obtaining knowledge of any criminal offense. Because police reports are public records under state law, The Adrian H. Wallace Barber Academy does not allow voluntary, confidential reporting of criminal incidents and the school will not hold reports of crime in confidence.

- Escambia County Sheriff's Office (ECSO)
1700 W Leonard St.
Pensacola, FL 32501
850-436-9620
- ECSO Victim's Service
850-436-9294
- Favorhouse Shelters & Crisis Lines Hotline (24 hours)
850-434-6600

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the institution or the criminal justice system, you may still want to consider making a confidential report. With your permission, the owner or school administration can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the school can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Crimes Reported to Pastoral Counselors and Professional Counselors

The Adrian H. Barber Academy does not employ any Pastoral or Professionals Counselors; therefore, the school does not have any policies or procedures that encourage "Pastoral Counselors" and "Professional Counselors" to, at their discretion, inform those they counsel of procedures for reporting crimes voluntarily and confidentially for inclusion in the institution's annual security report and Web-based report to Education Department.

TIMELY NOTIFICATIONS OF INCIDENTS

In the event that a situation arises, either on or off campus, that, in the judgment of the owner or school administration, constitutes an ongoing or continuing threat to students and/or employees, a campus wide “timely warning” will be issued. The warning will be issued through email to all students, faculty, and staff. In addition, students in the building will be informed verbally and given instructions of how to proceed. Distributed information includes the nature of the crime, date and time, location, description of parties involved, and any additional details that would benefit members of the community. Also included, is information about the process to be followed for anyone having additional information regarding the incident, and precautions individuals can take to reduce the risk of becoming a victim. All instructors are members of the emergency response team and report to the Campus Director.

CAMPUS LAW ENFORCEMENT

The institution does not employ campus security officials. The security of the campus is the direct responsibility of each employee and the school administration. School administration has the authority to ask persons for identification and to determine whether individuals have a lawful business at The Adrian H. Wallace Barber Academy. School employees have no relationship with any state or local law enforcement agency and have no authority to arrest anyone.

ACCESS TO SCHOOL FACILITIES

Access to The Adrian H. Wallace Barber Academy’s facilities is controlled. Enrolled students are required to enter and exit the campus building through designated doors. No student will have access to the campus facilities, other than the parking area, at any time unless supervised by school personnel. Any off campus events which are sponsored by the school are supervised by the school employees. Thus, the school will monitor and report any criminal activity at such events to local law enforcement authorities should they occur. The school does not operate or sponsor any on/off-campus student housing, including fraternities and sororities. The main entrance is only for the use of school administration, students and visitors. All visitors are required to enter through the main entrance and are required to identify themselves and identify the nature of their visit in the school’s Reception Desk. Visitors and/or guests are not allowed to access or visit any area of the building without the permission of school administration. Clinic floor clients enter through the main door and go directly to the designated area, where the service(s) will be performed. Individuals that are going to be used as “models” require prior approval from the instructor or school owner. No visitor or guest may attend any class without knowledge and permission of a supervisor. The campus facility is protected with intrusion alarms during non-operating hours. Designated staff members deactivate/activate the alarm upon entering or exiting the building.

SECURITY AWARENESS PROGRAMS

The Adrian H. Wallace Barber Academy informs all students and employees of security procedures and practices in the school by publishing this Report annually. Periodically during the academic year the school administration, in cooperation with local law enforcement agencies, present crime prevention

awareness sessions on sexual assault (i.e., rape and acquaintance rape), drug and alcohol use, theft, and vandalism, as well as educational sessions on personal safety and security on campus. In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets and/or brochures, security alert posters, displays and videos. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

While police and school administration are responsible for ensuring that our campus is as safe as possible, the primary responsibility for crime prevention and personal safety rests with each individual. The following safety tips are distributed to and discussed with new students at the time of orientation:

Personal Safety in Your Car

- Always keep your car doors locked.
- Never give strangers a ride.
- Check the back seat before entering a car.
- Keep your vehicle properly maintained and have at least a quarter-tank of gas.
- Put valuables in the trunk, not on the seats.
- Always have a good spare tire and a jack.
- If you break down, wait with your vehicle, and ask a passerby to call AAA or the police. Don't accept a ride with a stranger.
- If you feel that you're being followed, drive toward a well-lit public area, preferably a police station.
- Keep a copy of your vehicle registration in your vehicle; keep the original at home.

Personal Safety at Home

- Keep shades down, and windows and doors locked.
- Use your peephole before opening the door.
- Take a self-defense course and maintain proficiency.
- Don't leave a spare key outside.
- If you receive an obscene phone call, hang up immediately.
- Make sure the exterior of your home is well lit.

Personal Safety Away from Home

- Walk, exercise, and park in well-lit areas.
- Avoid walking or exercising outdoors alone.
- Carry your keys in hand so that you're ready to enter your car or building.
- Be aware of your surroundings and the people around you.
- Don't wear excessive amounts of jewelry.
- Be careful when patronizing ATMs; avoid ATMs in secluded or dark locations.
- Avoid working or studying after hours in public areas.

MONITORING OF CRIMINAL ACTIVITY OFF-CAMPUS

There are no recognized off-campus student organizations; therefore there is no policy for the monitoring and recording of criminal activity in which students engaged at off-campus organizations.

ALCOHOL AND ILLEGAL DRUGS POLICY

The Adrian H. Barber Academy has been designated as a “Drug and Alcohol Free School,” therefore, all students, administrators, staff, and support personnel of the School are advised that the unlawful manufacture, distribution, dispensation, possession or use of illicit drugs and alcohol on school property, or as part of any school-related event or activity is strictly prohibited. Violations of this policy will result in appropriate disciplinary action, to include suspension or termination of enrollment or employment, and referral to the appropriate local, state or federal agency for prosecution. Florida State law prohibits the possession of alcoholic beverages by persons under age 21. No person may sell, give, serve, or permit to be served alcoholic beverages to a person under 21, and it is unlawful for a person under 21 to misrepresent his or her age in order to obtain alcohol.

DRUG AND ALCOHOL ABUSE EDUCATION PROGRAMS

As part of our efforts to educate students and employees about the abuse of illicit drugs and alcohol, the School annually publishes and distributes its “Drug & Alcohol-Free Campus and Workplace Policy.” This policy clearly enumerates required standards of conduct, legal sanctions (including both State and Federal penalties), health risks associated with the consumption of alcohol and drugs, as well as disciplinary penalties imposed on students and employees for drug/alcohol abuse violations occurring in the campus and/or workplace. Fact sheets and posters about early warnings and guidelines regarding drug abuse are posted. As a condition of employment, employees are required to notify the institution of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction. There are no on-campus drug and/or alcohol abuse counseling, treatment and/or rehabilitation programs available. Off-campus services regarding drug/alcohol abuse information and treatment, crisis intervention, counseling and mental health include:

- Bradford Health Services, Pensacola
8333 N. Davis Hwy
Pensacola, FL 32514
850-308-7720
- Lakeview Center
1221 West Lakeview Avenue
Pensacola, FL 32501
850-432-1222
- Cordova Counseling Center
4400 Bayou Boulevard
Pensacola, FL 32503
850-474-9882
- MGA Crisis Intervention
201 S Stillman St. #322
Pensacola, FL 32505
850-308-1844
- Waterfront Rescue Mission Recovery Program
380 West Herman Street
Pensacola, FL 32505
850-478-4027
- Twelve Oaks Treatment Center
2068 Healthcare Avenue
Navarre, FL 32566

Penalties to be imposed on students and employees for drug abuse violations occurring in the campus and/or workplace include:

- notification of the abuse to the proper authorities;
- a Leave of Absence from enrollment/employment during which time the individual must consider the responsibilities of his/her enrollment/employment, become free from any dependencies and prove it, and

certify that if he/she is reinstated that he/she will no longer participate in abuse activities affecting performance;

- expulsion or termination will be considered based on the circumstances surrounding the violation. Any action taken by the institution against a violation of the drug-free workplace policy will occur immediately upon the administration obtaining such information. The school will notify the Department of Education within 30 days of an employee or student being involved in any criminal drug statute conviction for a violation occurring in the campus and/or workplace.

SEXUAL ASSAULT POLICY

All students and employees have the right to learn and work in an environment free from sexual harassment. The Adrian H. Wallace Barber Academy will not tolerate sexual assault in any form, including date/acquaintance rape. Every allegation of sexual assault will be taken seriously. Where there is reason to believe that the school's regulations prohibiting sexual assault have been violated, the school will pursue strong disciplinary action(s), to include the possibility of suspension, dismissal or termination from the School. Educational programs promoting the awareness of rape, acquaintance rape and other forcible and nonforcible sex offenses are coordinated by the school administration at least once a year. Guest speakers present discussions on rape awareness, reducing the risk of being a rape victim, and what to do if you are attacked. Presentations will be scheduled during normal class times to allow all students to participate. Flyers informing the date, time and place of the presentation will be published and prominently displayed throughout the school and on the schools social media platforms (i.e. Facebook and Instagram). All students are encouraged to attend these presentations. Brochures and/or handouts on sexual assault issues are available in the classroom. School administration will make available materials to all students and staff members, free of charge, upon request.

In the event a sex offense occurs on campus, the victim has the option to and should take the following steps:

1. If you are a victim of a sexual assault, your first priority should be to get to a safe place.
2. Victims are strongly encouraged to report the incident to the local police.
3. Seek emergency medical care.
4. The victim should not change clothes or bathe before going to a hospital in order to preserve physical evidence that may be needed for investigation and prosecution.
5. If the victim is reluctant to contact the police initially, she/he should still seek treatment at a hospital to preserve evidence and address any health concerns. Then medical attention should be obtained.
6. Contact personnel at The Adrian H. Wallace Barber Academy to report the incident. Personnel at the academy will assist the student in notifying the local police if the students requests assistance. a. Victims may decline to notify authorities b. Victims will be assisted by senior administration in notifying law enforcement if the victim so chooses.
7. Where applicable, The Adrian H. Wallace Barber Academy respects the rights of victims and it is the school's responsibilities to help enforce orders of protection, "no-contact" orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the school.

Sexual Assault resources:

- Rape Crisis Center (Open 24 Hours)
1221 W Lakeview Avenue
Pensacola, FL 32501
850-469-3800
- Trauma Recovery/Rape Crisis Center
1302 E Avery St.
Pensacola, FL 32503
850-433-7273

Procedures for Campus Disciplinary Action in Cases of an Alleged Sex Offense

Any student or employee who wishes to file a disciplinary complaint may do so by contacting a school administrator at The Adrian H. Wallace Barber Academy regardless of whether law enforcement or criminal justice authorities choose to prosecute an act involving a student or employee; disciplinary action may be imposed through a campus disciplinary proceeding. During such a disciplinary proceeding, the accuser and the accused are entitled to the same opportunities to have others present. Disciplinary sanctions may be imposed on students or employees who commit a sexual offense on campus or in connection with The Adrian H. Wallace Barber Academy activities. Possible sanctions to be imposed following the final determination of disciplinary procedures include suspension or expulsion from The Adrian H. Wallace Barber Academy or termination of employment. The accuser and the accused will be informed of the outcome of any disciplinary proceedings brought alleging sexual misconduct.

SEX OFFENDER REGISTRATION

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974 (FERPA), The Adrian H. Wallace Barber Academy is providing a link to the Florida Department of Law Enforcement. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that state at which the person is employed, carries a vocation, or is a student. In the State of Florida, convicted sex offenders must register with the Florida Sexual Offenders and Predators maintained by the Florida Department of Law Enforcement (FDLE). Per Florida Statute, FDLE shall notify the public of all designated sexual predators through the Internet. {Sections 775.21(7)(c); 943.043, Florida Statutes}. The information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor. The Florida Department of Law Enforcement is responsible for maintaining this registry. Follow the link below to access the Florida Department of Law Enforcement:
<http://offender.fdle.state.fl.us/offender>

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The Adrian H. Wallace Barber Academy is required to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. An “immediate” threat as used here encompasses an imminent or impending threat such as an approaching forest fire, as well as a fire currently raging in one of the businesses connected to the building. Some other examples of significant emergencies or dangerous situations are:

- Outbreak of meningitis, coronavirus or other serious illness
- Approaching tornado, hurricane or other extreme weather conditions
- Earthquake
- Gas leak
- Terrorist incident
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous waste spill.

Notification Process

The procedures the school will use to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus is as follows:

- For students on campus the notification will depend on the emergency but will generally include verbal notification or the fire alarm system for evacuation emergencies, verbal notification for in shelter or lockdown and verbal in the case of power outage.
- When time allows, school administration will verify the emergent situation by consulting the appropriate authority. These authorities include but are not limited to: local police, fire, Department of Health, commercial property owners/managers, television news reports, visual affirmation and witness accounts. The method used will depend on the type of emergency.
- Once evacuated, locked down, or sheltered in, the school administration, if they did not have time beforehand, will call the appropriate authority to inform/be informed, and verify the emergent situation.
 1. **Evacuation:** The evacuation procedure is most appropriate when, in the judgment of school administration, persons present in the campus during the Emergency are best protected by exiting the facility. Examples of such situations may include a fire, gas leak, or bomb threat. In an Evacuation, school administration will utilize the fire alarm system or the telephone system. The location of the safe area where staff and students should assemble to await further information is predetermined. The instructor will ask all occupants to remain in the safe area until further notice. School administration will leave the building only after confirming that all building occupants have exited the facility. Upon ensuring that all

building occupants are accounted for and in the safe area, school administration will then proceed with the above mentioned notification process.

2. **Lockdown:** The lockdown procedure is most appropriate when, in the judgment of school administration, persons present in the campus during the Emergency are better protected by remaining in the building (rather than evacuating the facility) and securing the campus to prevent entry by one or more individuals outside. Examples of such situations may include an active shooter or a terrorist incident in the surrounding community, or civil unrest and rioting. In a lockdown, school administration will provide verbal notice to all occupants in the building of the need to lockdown, the reason for the lockdown, and the location of the safe area where they should assemble to await further information. This safe area for each campus will be predetermined. School administration will ask all building occupants to remain in the safe area until further notice, and he or she will enter the safe area upon confirming that all building occupants are in the safe area. Administration will then proceed with the above mentioned notification process.
3. **Shelter-in-Place:** Similar to the lockdown scenario, the Shelter-in-Place Procedure is most appropriate when, in the judgment of the Emergency Response Team, persons present in the campus during the Emergency are best protected by remaining in the campus or designated portions of the campus. However, Shelter-in-Place procedures are intended for threats posed by nature (such as a tornado or hurricane) and do not necessarily require that the facility be secured to prevent entry by outsiders. In this scenario, school administration will provide verbal notice to all occupants in the building of the need to Shelter-in Place, the reason, and the location of the safe area where they should assemble to await further information. If Possible, this safe area should be an area of the campus that is free of or far from windows. School Administration will ask all building occupants to remain in the safe area until further notice, and he or she will enter the safe area upon confirming that all building occupants are in the safe area. School Administration will then proceed with the above mentioned notification process.

This procedure is tested on at least an annual basis.

CRIME STATISTICS SUBMITTAL

The school must submit the crime statistics to the U.S. Department of Education. The Department is required to make the statistics available to the public.

PREPARATION OF ANNUAL DISCLOSURE OF CRIME STATISTICS

The owner at The Adrian H. Wallace Barber Academy prepares annual disclosure of crime statistics to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act. The full report is located in our administrative offices and a paper copy will be made available to anyone who makes a request. This report can be found on the schools website. This report is prepared using data collected by the Escambia County Police Department as well data reported to school administration at The Adrian H. Wallace Barber Academy. Statistics are submitted to the Department of Education through their web-based data collection site. The Adrian H. Wallace Barber Academy will make a good-faith effort to collect crime statistics for all Clery Act crimes committed in the included geographic locations from the Escambia County Police Department (ECPD). The Adrian H. Wallace Barber Academy will contact the

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Escambia County Police department via letter, email, or in person requesting local crime statistics. Once a year, school administration will review the local crime statistics compiled by the ECPD and make it available upon written request to any student or staff that requests a copy. This report will also specify if any of the documented crimes had occurred on the school's campus. All paper requests for the report can be made by email or in person to: Adrian Wallace, Administration Office: 3822 N 9th Ave., Pensacola, FL 32503 Email: AhwBarberAcademy@gmail.com

Statistics

Campus crime, arrest, and referral statistics for the most recent 3 calendar years include those reported to the Pensacola Police Department as well as those reported to the staff of The Adrian H. Wallace Barber Academy. The campus includes the facility located at 3822 N 9th Ave., Pensacola, FL 32503. The sidewalks adjacent to and the parking lot of The Adrian H. Wallace Barber Academy, is considered public property.

	On Campus			Off Campus		
	2017	2018	2019	2017	2018	2019
Murder/ Non-negligent manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible and Non-forcible Sex Offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
<i>Hate Crimes</i>						
Murder/ Non-negligent manslaughter	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0
Forcible and non-forcible sex offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/Damage/Vandalism of property	0	0	0	0	0	0
<i>Arrests and Referrals for Disciplinary Action</i>						
Illegal Weapons Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0